

MSc Earth System Dynamics and Evolution

Step-by-step guide for online applications

The full application process can be divided into two steps:

1. **Online application:** Submitted through the Campo portal-outlined in this document
2. **Interview:** Applicants will take part in an interview to complete their application

Non-EU students must pay an [application fee](#) of €100 to complete part 1.

If you are unsure whether you fulfill the requirements please contact es-masters@fau.de before submitting your application.

Before beginning the application process, please ensure that you meet the academic admissions criteria and have acquired the required documents.

Academic admissions requirements:

1. Bachelor's degree in Geosciences or a related field (e.g. Earth Sciences, Biosciences, Environmental Sciences, Palaeontology). The outcome of this degree must be equivalent to or better than a German grade 2.5. You can find an online conversation tool [here](#).
2. Good English language skills equivalent to at least B2 level CEFR (i.e. upper intermediate). More information on the comparability of internationally recognised language tests can be found on the FAU webpage [here](#).

Translations of certain documents are necessary if they are not already in English, German or French - these are marked with an asterisk below. For further details, please [see here](#).

Required documents:

1. University entrance qualification* (i.e. school leaving certificate), issued by your secondary school.
2. Transcript of records*, issued by your university
3. Degree certificate(s)* if available, issued by your university
4. Proof of proficiency in English (if applicable)

5. CV (max. 2 pages, in English) outlining your qualifications and experience
6. Motivation letter (max. 700 words, in English) outlining your motivations for applying for this program and how it aligns with your career aspirations
7. Details of prior programming and/or data analysis experience (max. 300 words)

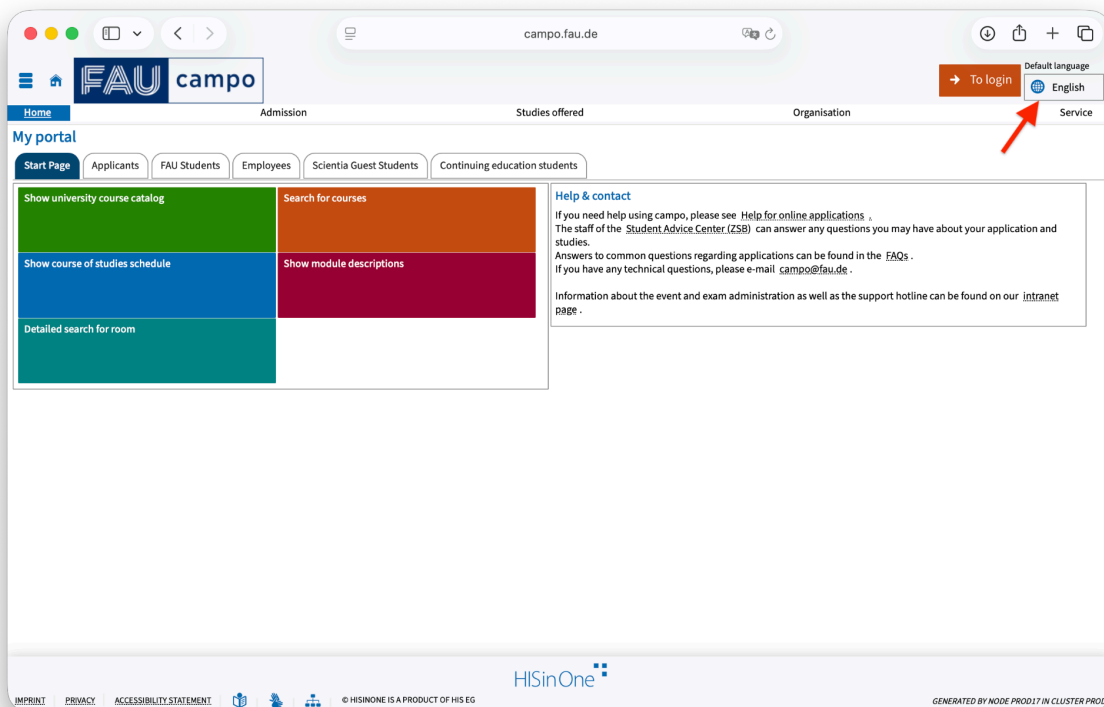
* These documents must be in English, German or French, otherwise, a translated copy is required.

At the application stage, scanned or photocopied versions of these documents are acceptable. However, official physical copies will need to be produced upon enrollment before the beginning of the first semester. Failure to produce these documents may result in your enrollment being unsuccessful.

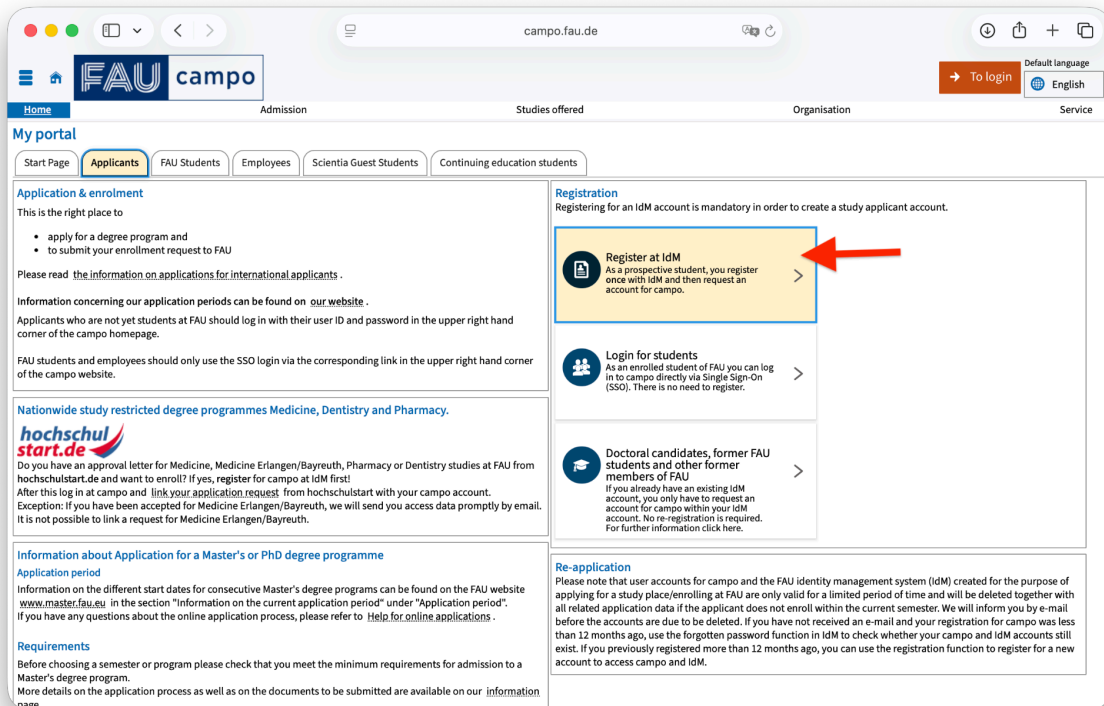
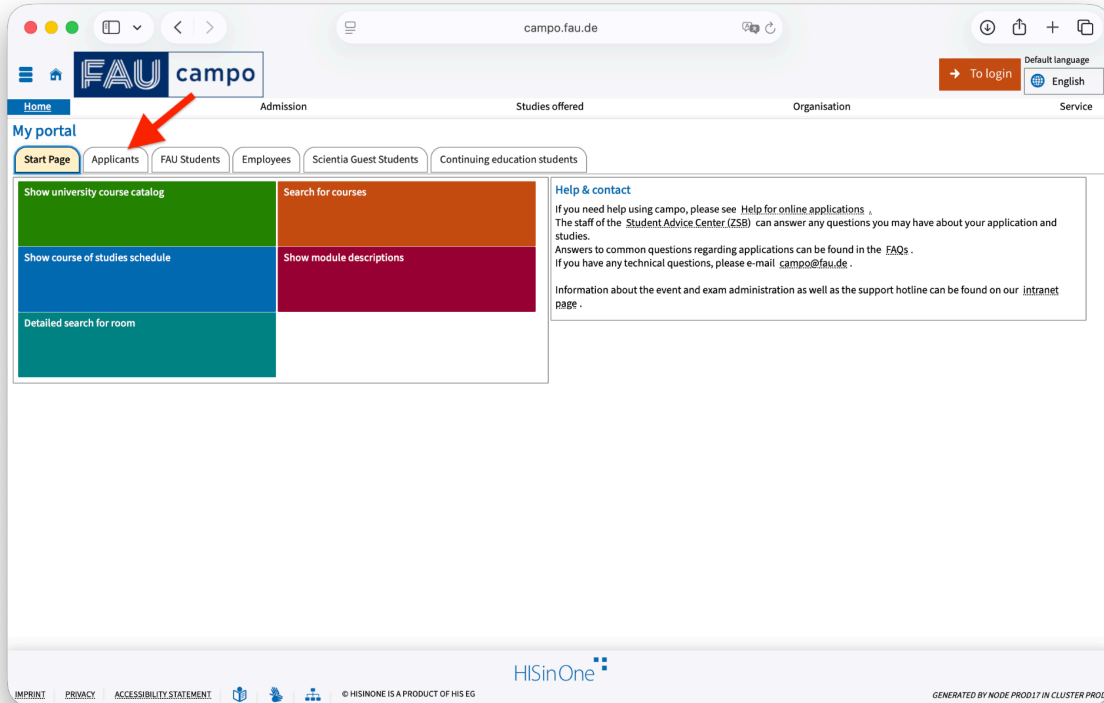
Part A: Registering for a Campo account

This part of the application process will take approximately 15 minutes to complete.

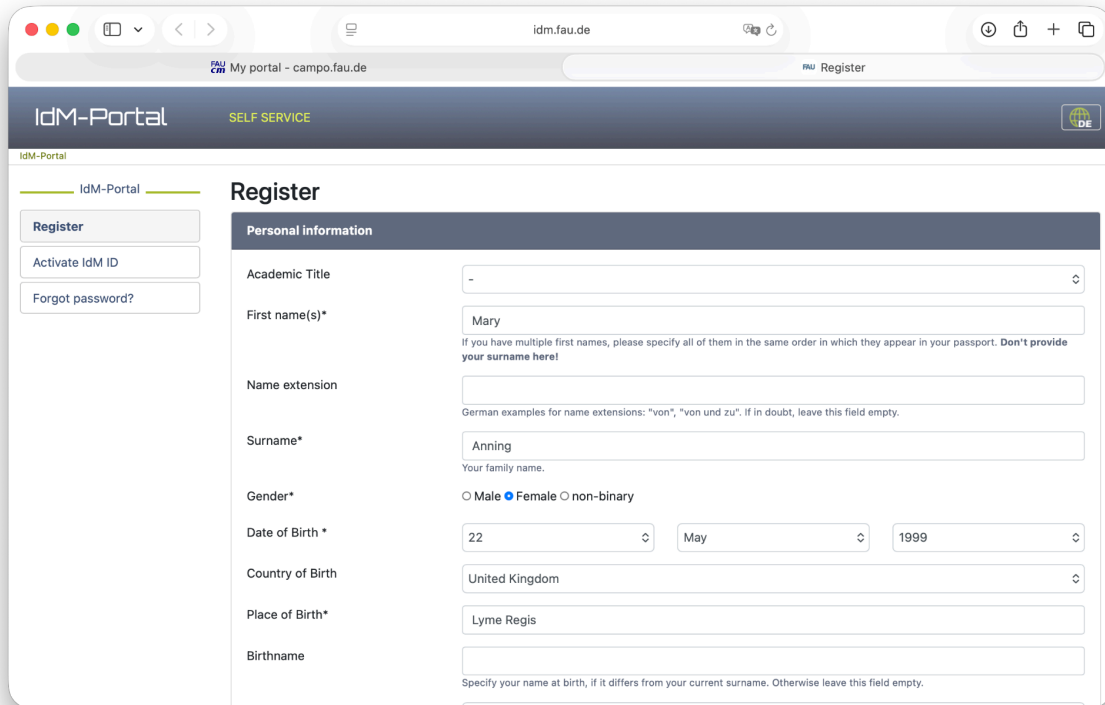
1. Go to campo.fau.de. The language can be switched to English by clicking on the language icon in the top right corner (see arrow in image below).



2. Click on the **Applicants** tab in the menu row near the top of the page and choose Register on IdM as highlighted in the image below. This will open a new window.



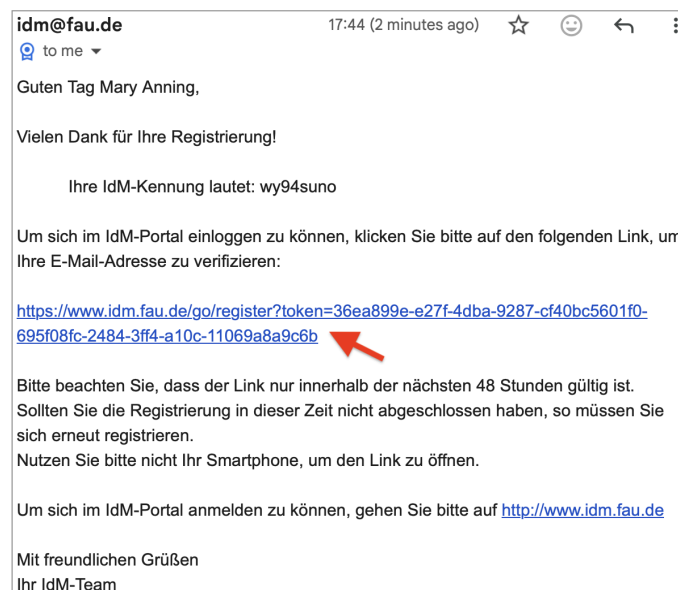
3. On this form, **fill in** all the necessary information. You must provide a telephone number (you can use the same number twice). When complete, at the end of the page, check the box to confirm you have read the Privacy policy and the Terms of Use, and click **submit**.



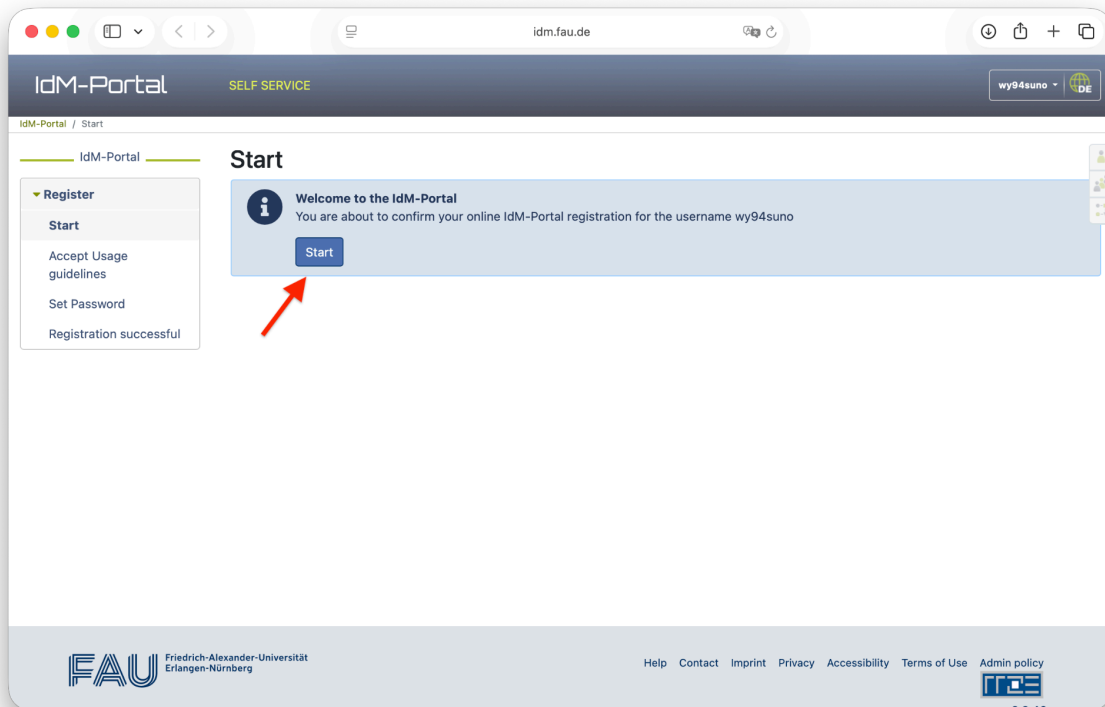
The screenshot shows a web browser window with the URL 'idm.fau.de'. The page title is 'IdM-Portal SELF SERVICE' and the main heading is 'Register'. The form is titled 'Personal information' and contains the following fields:

- Academic Title: -
- First name(s)*: Mary
- Name extension: (empty)
- Surname*: Anning
- Gender*: Male Female non-binary
- Date of Birth*: 22 / May / 1999
- Country of Birth: United Kingdom
- Place of Birth*: Lyme Regis
- Birthname: (empty)

4. This will trigger an email. Once you receive this email (which will be in German), click on the *first link* to **verify your email address** as shown below:

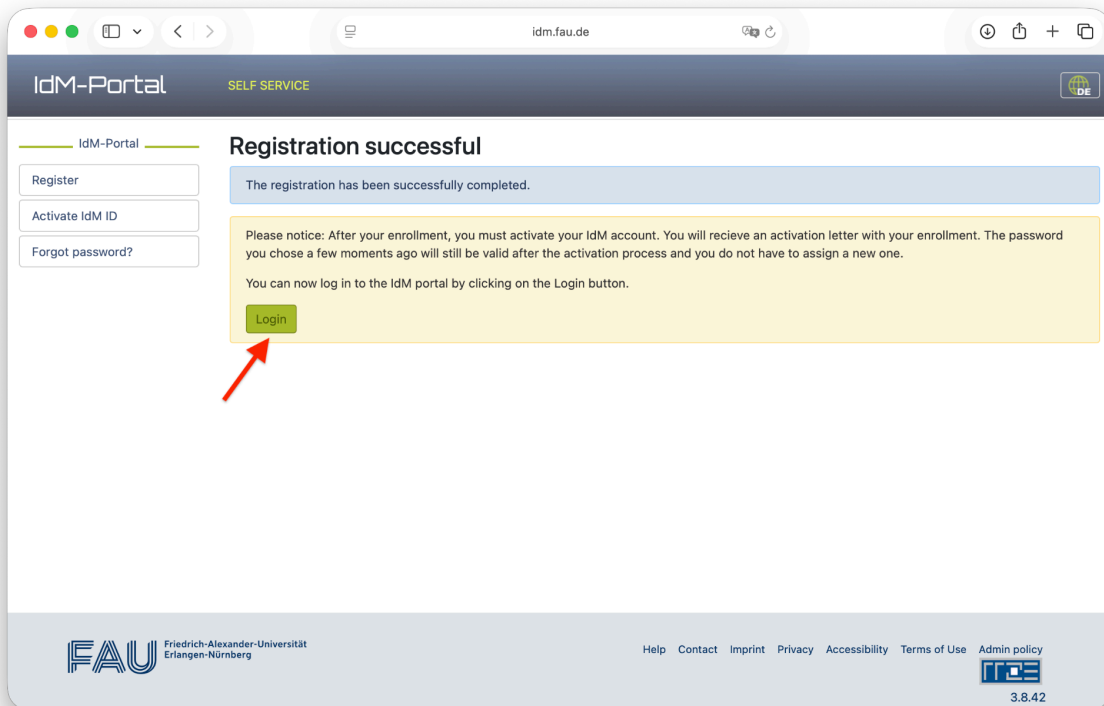


5. This will bring you to the idM-Portal where you will confirm your registration with your new username.

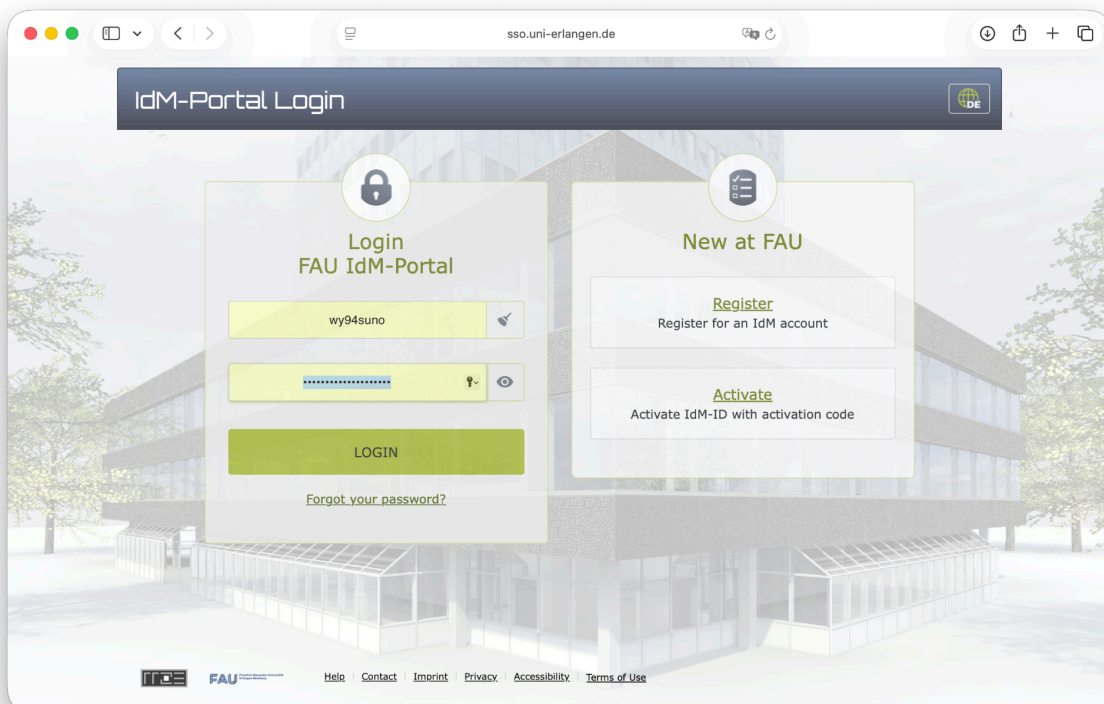


6. On the next page, click Start and scroll down to check the box (to confirm you accept the Terms of Use).
7. On the next page, you will have the opportunity to set a recovery email address. This step is optional. You can click 'skip' to move on.

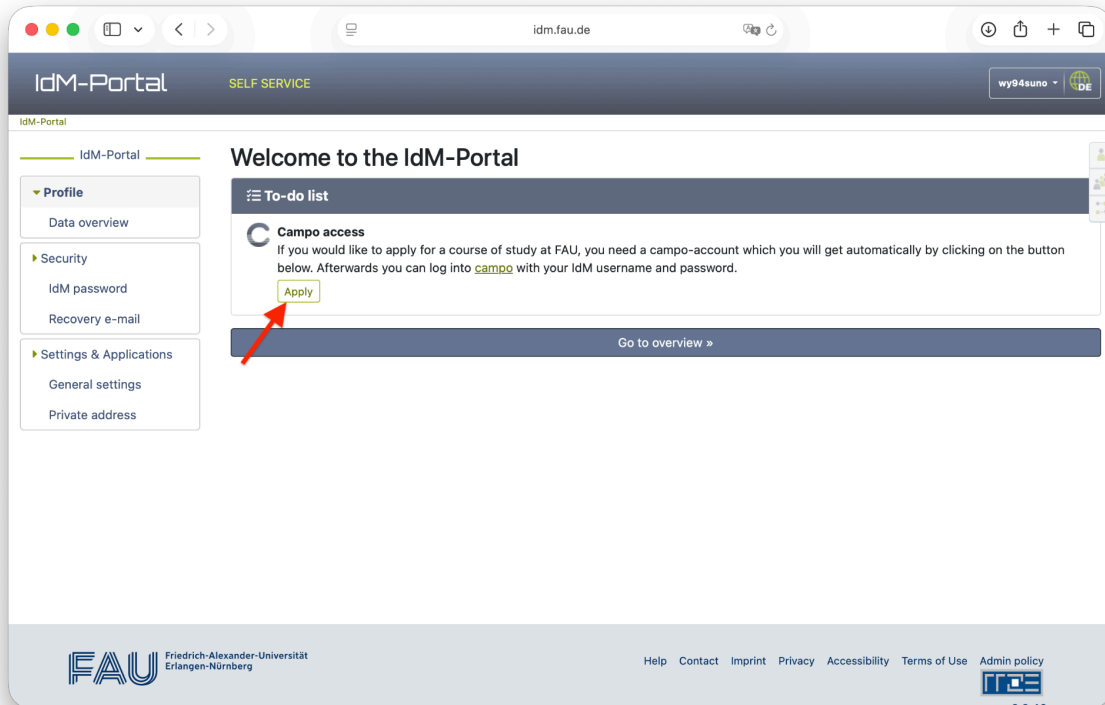
8. Next, you will then need to set up a password. Once you have set a password, you should see a message to say your registration has been successful:



9. It's time to login to your new IdM account! On this new page, enter your username and password and click login:



10. Once logged in, you will see an option to apply to gain Campo access. Click **Apply** and on the next page, under campo (study application) click **Request**. A pop-up box will ask you to confirm your request. Activation will take a few minutes. You can **refresh** the page to check if activation has completed.



11. Once activation is complete you will see a message telling you that you can log in. Click on the link to **campo.fau.de** and login with your IdM username and password. (The language can be switched to English by clicking on the flag icon in the top right corner, as you did in step 1.)

Before continuing to **Part B**, please check that you have the required documents to hand. If necessary, log out and continue the application when all documents have been acquired. Translations of certain documents are necessary if they are not already in English, German or French - these are marked with an asterisk below. For further details, please [see here](#).

Required documents:

1. University entrance qualification* (i.e. school leaving certificate), issued by your secondary school.
2. Transcript of records*, issued by your university
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* These documents must be in English, German or French, otherwise, a translated copy is required.

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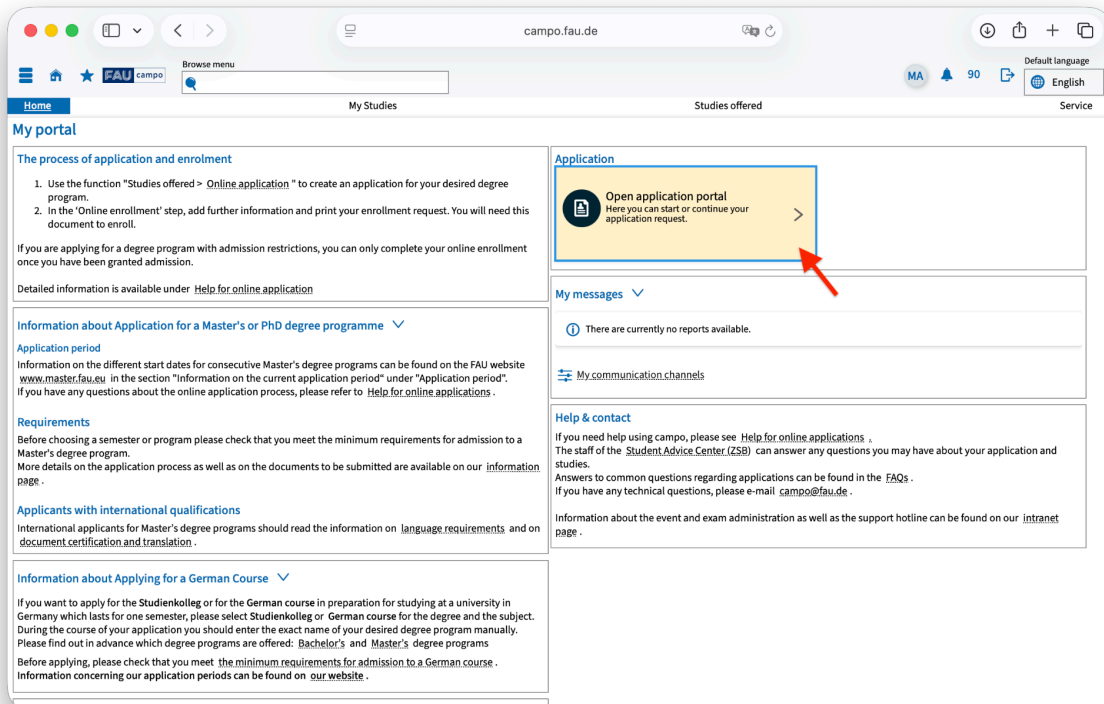
Non-EU students must pay an [application fee](#) of €100 to complete this part.

Part B: Submitting an application on Campo

This part will take approximately 30-45 minutes to complete.

You can now open an application portal to begin your application for the masters programme. Note Campo will timeout after 30 minutes of inactivity.

1. While logged into Campo, click on **Open application portal**.



2. On the next page you should see 'Semester: Winter semester 2026/27' at the top. Click **Add request**.

The screenshot shows the 'My applications' page on the FAU campo portal. The breadcrumb trail is 'Home > Studies offered > Application'. The page title is 'My applications' and the semester is 'Semester: Winter semester 2026/27'. There are no documents in the inbox. A section titled 'Requests currently being prepared' contains instructions for adding requests, including details for international applicants and Master's degree program applicants. A green 'Add request' button is highlighted with a red arrow. The right sidebar contains 'Personal information' (Applicant number: 822301, name: Anning, Mary, address: 28 Broad St, DT7 3QE Lyme Regis) and 'Help and contact' information.

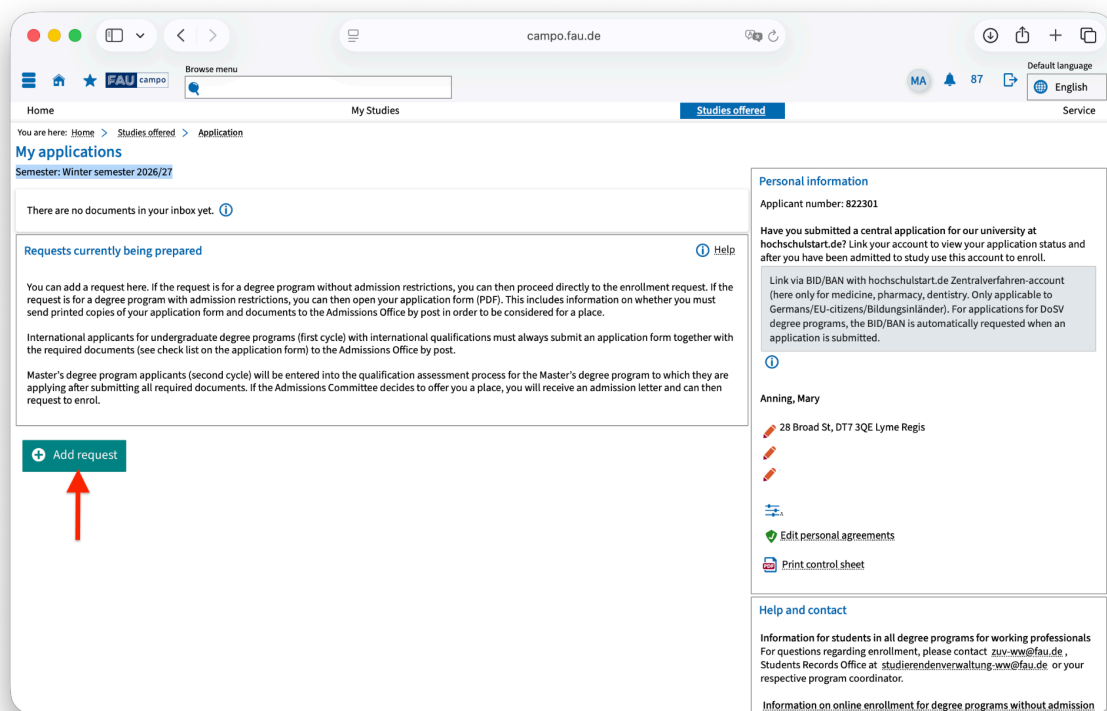
3. Next, you will need to enter these details (also shown in the image below):

- **Desired degree:** Master
- **Subject:** Earth System Dynamics and Evolution

The following will be filled out automatically:

- **Degree programme:** M.Sc. Earth System Dynamics and Evolution (PO 20262)
- **Subject semester:** 1. Subject semester

Once entered, scroll down and click **Continue**.



The next steps involve you entering information on your qualifications, previous degrees, and other information.

4. **University entrance qualification** (i.e. school leaving certificate) – this is normally issued by your secondary or high school. Using the drop-down menus, provide details of your university entrance qualification. Click on the 'info' buttons for additional guidance. When you're done, click

Note for international applicants:

- Applicants for Master's degree programs please choose "General university entrance qualification earned outside Germany".
- Applicants with foreign qualifications should enter 4.5 here.

The screenshot shows a web browser window at campo.fau.de. The main content area is titled 'University entrance qualification - Request #1 M.Sc. Earth System Dynamics and Evolution (PO 20262), 1. Subject semester'. Below this is a form section 'Data of my entrance qualification'. The form contains several fields: 'Acquired in' (dropdown menu with 'Abroad' selected), 'Country' (dropdown menu with 'United Kingdom' selected), 'Type of university entrance qualification' (dropdown menu with 'General university entrance qualification earned outside Germany' selected), and 'University entrance qualification grade' (text input with '4.5' entered). There is also a date field for 'Date on which university entrance qualification was acquired' with '06/30/2016' entered. To the right of the form is a sidebar with 'Personal information' (Applicant number: 822301, Name: Anning, Mary, Address: 28 Broad St, DT7 3QE Lyme Regis) and 'Help and contact' information.

- Once complete, click **Continue** to save your data and move on. The next page will show you a summary of the data you've just entered. Click **Continue** again to proceed.

Steps 6- 7 apply to international students only.

- For students applying from outside the EU, the next section will ask whether you agree to pay the [application fee](#) of €100. You should select 'Understood' from the drop down menu. Click **Continue** to proceed.
- On the next page, you will be asked to check whether your entrance qualification is acceptable in Germany. Two links are provided to help you with this check: one to [Anabin](#) (website in German) and another to [DAAD](#) (website in English). Further instructions for using Anabin can be found [here](#). Then, using the drop-down menus, you must **confirm** that you have read and understood this information. Click **Continue** to proceed.

For German students only.

- The next section might ask you about vocational training and national service in Germany. The majority of applicants will answer **No** to these questions. Click **Continue** to proceed.
- The next page asks whether you have applied for the same degree program during a previous year or semester. If this is your first application simply select **No** from the dropdown menu and click **Continue** to proceed.

10. Next, upload your school leaving certificate. If this is not already in English, French, or German, please also upload a translated version.

11. University degree. Enter the details about your previous degree(s) (e.g. Bachelors degree).

You will have to provide information about your university's grading system. You can find an online conversation tool [here](#).

At the end of the page you will also be asked to upload the following files:

- **Transcripts** of your results
- **Final academic record**, if you have already completed your degree and received your certificate
- Official **translations** (if required)
- A document clarifying the **grading scale** used by your university

If you have completed a degree but have not yet received your certificate you will be asked to upload **confirmation from the university** that your degree has been completed and of the final grade.

12. If you attended a university outside Germany, on the next page you will be asked to enter your **University ID**, which you can find via [this link](#). Copy and paste the number into the box and click **Continue**.

13. If you selected 'degree completed, but certificate is not yet available', you will be asked to upload **confirmation from the university** that degree has been completed and of the final grade. Alternatively, if you selected 'not yet complete', you will be asked to upload additional files, if available (e.g. confirmation that your thesis has been submitted).

14. If you have more than one degree, you can add it on the next page ('Add Additional academic stages'). Click **Continue** to proceed.

15. Right of examination. The next page will ask you if you have already studied a comparable degree programme at a university in Germany. If so, and you performed poorly in assessments, you may not be permitted to continue your studies in this field. If this does not apply to you (as in the case of the majority of applicants), please choose **No** from the drop-down menu (as shown below). Click **Continue**.

16. German language skills. The Masters programme is fully taught in English and does not require any knowledge of the German language. Unless you have certificates of your German language proficiency that you wish to upload

here, select **No Language skills** next to level achieved and **None** next to certificates. Click **Continue**.

17. Proof of proficiency in English. As the language of the Masters program is English, unless you are exempt, it is necessary to provide certificates of English proficiency. Further information is available [here](#). Exemptions include being a native English speaker and completing a previous degree through English. In the case where you have completed a degree through English, please follow [this letter template](#) and upload your version in place of the language certificate. Choose the relevant qualifications from the menus provided. Click **Continue**.

18. Professional experience. Professional experience is not necessary for the Masters program. However, if you think that you would like to share relevant information with us, you can upload it on this page. Otherwise, click **Continue**.

19. Additional information. Here you should upload the following documents, all in English:

- **CV** outlining your qualifications and experience (max. 2 pages).
- **Motivation letter** outlining why you are interested in studying the Earth System Dynamics and Evolution Masters programme at FAU and how it fits into your future career aspirations (max. 700 words).
- Details of **prior programming and/or data analysis experience**. This can include a list of relevant courses and skills gained in those courses, or examples of project related work (max. 300 words).

20. Further questions. Next you will be asked whether you have ever say any university entrance exams. You can simply select **No** from each menu and click **Continue**.

21. Other information. The next page provides an opportunity to add any relevant information that you have not had an opportunity to mention in the previous sections. You will also be asked to indicate how you learned about the degree program.

22. Study at FAU in the past. If you have previously been a student at FAU in the past, please indicate this and provide your matriculation number on the next page. If not, select **No** from the drop-down menu and click **Continue**.

23. Study start newsletter. Next, please choose whether you would like to receive information for freshmen at FAU by email, and in which language you would prefer. Click **Continue**.

24. Submission. Please now review your application and ensure all details are correct. Tick the box at the bottom of the page to confirm the information is correct, then click **Submit application**. You will soon receive a confirmation email.

The screenshot shows a web browser window with the URL 'campo.fau.de'. The page is titled 'My Studies' and contains several sections:

- Previous studies at FAU in the past?** A form with the question 'Have you been enrolled at FAU in the past?' and a 'No' button.
- Study start newsletter** A section with a 'Help' icon. It asks 'Would you like to receive information for freshmen at FAU by email?' with a 'Yes' button. Below it, it asks 'If you would like to receive the newsletter, please select the language here.' with a 'Language' dropdown menu set to 'English'.
- Confirm details and submit application** A section with a warning: 'Please note that you are responsible for ensuring that the information you provide in your application is complete and accurate! As soon as you have submitted your application, you cannot make any changes and you cannot submit any other documents. There are no exceptions to this rule and incomplete or inaccurate applications will be rejected! Therefore, before submitting your application, check that you have entered all your details correctly and either uploaded all required documents or if it is indicated that you have to submit them by mail collected all the necessary documents!'. Below this is a checkbox that is checked, with the text: 'I hereby confirm that the information I have entered is correct and agree to my data being saved and processed for the purposes of the application procedure at FAU. Furthermore, I acknowledge that my application if it has to be mailed by post needs to be signed by my legal representative (usually a parent) if I am under 18 years of age.' At the bottom of this section are three buttons: 'To overview', 'Back', and 'Submit application'.
- A yellow-bordered box at the bottom contains the text: 'General deadline for submitting this application: until Jul 15, 2026. Important: For undergraduate degree programs (Bachelors degree, State Examination) the stated deadline applies only to German applicants. See deadlines for undergraduate programs for international applicants' with a help icon.

Non-EU students: your application will not be processed until you pay the application fee.

We look forward to reviewing your application! We will contact you soon about the status of your application and details about the interview process, if applicable.

If you have any queries, please contact us via email (es-master@fau.de).